

**COVERING LETTER FOR INVITING TENDER FOR CALIBRATION/REPAIR OF INTOXIMETER ALCOSENSOR INSTRUMENTS**

Type of Organization: SERVICE PROVIDER (AVIATION

INDUSTRY) Tender Title: CALIBRATION OF ALCOSENSORS

Tender Ref. No. : PHL/NR/MAT/7047/TE-011

Product Category : ALCOSENSOR

Sub Category :

Tender Value : APPROX. RS.

Tender Type : SEALED QUOTATION

Type of Bidding : SINGLE BIDDING

Enter Location: ROHINI HELIPORT, SECTOR 36, NEW DELHI-110085

First Announcement Date : 06 - NOV - 2020

Last Date of Submission : 26 - NOV – 2020 (1430 HOURS)

Opening Date : 26- NOV- 2020 (1500 HOURS)

Work Description : ONE YEAR RATE CONTRACT (Extendable another one year) FOR REPAIR & CALIBRATION OF ALCO SENSOR IV & PRINTER

Sector : AVIATION

For further information, contact : Name MR.MAHADEVAPPA S N

M. NO. 9821577105/9891050285 Address for Communication:

HOD (MATERIALS) NR,  
PAWAN HANS LIMITED,  
ROHINI HELIPORT, SECTOR 36,  
ROHINI, NEW DELHI 110085

M/S.

TENDER NO : PHL/NR/MAT/7047/TE-011

DATE : 06 - NOV – 2020

PRIORITY : ROUTINE

**SUBJECT : ONE YEAR RATE CONTRACT (EXENDABLE ANOTHER ONE YEAR) FOR REPAIR & CALIBRATION OF ALCO SENSOR IV& PRINTER**

(I) TENDER DUE DATE :26 - NOV - 2020 TIME : 14:30

(II) TENDER OPENING DATE :26 - NOV - 2020 TIME : 15:00

Dear Sir/Madam,

On behalf of Pawan Hans Limited, Northern Region, Rohini Heliport, New Delhi 110085 tender is invited for appointment of annual rate contract (initially for one year and extendable for another one year on same rates, terms and conditions based on satisfactory performance).The competent and interested Companies/Firms/Organizations are requested to send your sealed quote as per the details given below format:-

<u>S.N</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>Charges in RS.</u>	<u>TOTAL PRICE IN RS.</u>
1	Calibration for Alco Sensor IV Model/Make Intoximeters Inc. St. Louis Mo. Version No.236C with proper calibration certificate duly signed by Authorized Person.	EA.		
2	Repair for Alco Sensor IV Model/Make Intoximeters Inc. St.Louis Mo. version No.236C	EA.		
3	Repair of Printer Model/Make Intoximeters Inc. St.Louis Mo. version No.236C	EA.		
	<b>Note</b> : The Unserviceable Alcosensors will be dispatched by PHL to Repair Agency's location			

**TERMS & CONDITIONS :**

DELIVERY :THE ABOVE INSTRUMENTS MUST BE DELIVERED TO PHL STORES AFTER NECESSARY CALIBRATION/REPAIR

GST IF ANY :

PAYMENT : WITHIN 30 DAYS AFTER GIVING THE PROOF OF DELIVERY

VALIDITY OF QUOTE :

LD CLAUSE : ACCEPTED

PERFORMANCE BANK GUARANTEE : ACCEPTED

OTHERS :

The details of calibration of the instruments for one year are given below:-

<u>S/N</u>	<u>DESCRIPTION</u>	<u>APPROX.QTY</u>
1	Calibration for Alco Sensor IV Model/Make Intoximeters Inc. St. Louis Mo. Version No.236C with proper calibration certificate duly signed by Authorized person.	60 EA.
2	Repair for Alco Sensor IV Model/Make Intoximeters Inc. St.Louis Mo. Version No.236C	05 EA.
3	Repair of Printer Model/Make Intoximeters Inc. St.Louis Mo. Version No.236C	05 EA.

The prequalification criteria are given below:-

- (i) The Breath Analyzer equipment shall be calibrated after 10,000 blows/six months/at a frequency as recommended by the equipment manufacturer.
- (ii) Agency having ISO certification to undertake the calibration activity and the date of calibration shall be appended on the instrument.
- (iii) The instruments will be returned with calibration certificate duly signed by trained technical person to meet Air Safety Civil Aviation Requirements.
- (iv) The lowest successful bidder meeting the basic tender criteria will be awarded the contract.
- (v) The agency should be ready to sign the contract with our standard terms and condition for one year (Extendable another one year).

**SCOPE OF WORK:**

- (i) The instruments received will be inspected and carry out necessary calibration.
- (ii) The instruments if found faulty sent for repair will be inspected and inspection report will be submitted with repair quotation.
- (iii) As per the approval repair will be carried out and certified by the trained technical person.
- (iv) The instruments will be delivered with valid calibration certificate.
- (v) The agency will deliver the instruments to PHL store, New Delhi basis after necessary repair/calibration at their own freight charges and instruments will be dispatched from PHL to Repair agency's location freight will be borne by PHL.
- (vi) The agency will attend the calls of our all bases, if any assistance needed during the use and operation of the instruments without any charges for minor malfunction.
- (vii) If any parts are to be replaced then part cost should be reasonable and prior approval from PHL should be obtained for replacement of the same.

**TERMS AND CONDITIONS:-**

1. It is requested to forward quotations for the services required for the Alcosensor instruments in a sealed envelope indicating their charges, Delivery Schedule, Validity of Quotation, payment Terms etc. on or before due date and due time. **Quotation should be submitted as per the above mentioned format only, failing which the quotation will not be considered.**
2. An amount Rs.10,000.00 (Rs. Ten Thousand Only) as EMD favoring "PAWAN HANS LIMITED" should accompany the tender by A/C Payee demand draft drawn on any Commercial Bank payable at New Delhi should be submitted along with the tender. **Quotation without Earnest Money Deposit will be rejected.**
3. The EMD will be forfeited, if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender. If the successful tenderer fails to furnish the required performance security within the specified period mentioned in clause no.3, your EMD will be forfeited.

4. The firm should require submitting a Performance Guarantee of 10% of the value of the contract. Performance Security may be furnished in the form of Bank Guarantee from a schedule commercial bank Performance Security is to be furnished by a specified date i.e. within 21 days on awarding the contract from order date from a schedule commercial bank which should be valid for more than 60 days over and above the contract period or completion of all contractual obligations of the supplier, including warranty obligations. The Performance guarantee will be forfeited in the event of a breach of contract by supplier, in terms of the relevant contract. Confirmation regarding acceptance of Performance Guarantee clause should be clearly **mentioned in your quotation otherwise your quotation will be rejected.**
5. Quotation must be firm and should be Valid for a minimum period of 60 Days from the Date of Opening.
6. a) If supplier offers quote on High Seas Sales Basis, then the responsibility of payment of additional 2% customs duty/GST/other Govt. levies and duties if any, except normal custom duty should be payable by the seller.(the customs add 2% additional customs duty on assessable value of items declared in bill of entry (BOE) due to high seas sales).  
b) In case, Govt. of India discontinues import of goods on high seas sales, then no quote will be acceptable on high seas sales. However all the supply orders placed on HSS basis earlier would automatically be converted into normal orders and items supplied/received would be considered as per normal import orders?  
c) Eligible Criteria – The lowest bidder providing the services as per our specification will be awarded the contract.
7. GST Registration Number may please be indicated on your quotation along with PAN copy.
8. The quantities mentioned in the Tender Notice are and shall be deemed to be only approximate and will not be in any manner, whatsoever is binding on PHL.
9. Wherever Tenderers have entered into the Rate contract with DGS & D, they shall indicate the same in their tender. They shall also certify that the rates quoted are the same as are applicable on the rate contract finalized by the DGS & D.
10. Quotation should be sent through sealed envelope only. Quotation received by mail, Fax or E-mail will not be considered.
11. Liquidated Damages -Time and date of delivery of the stores shall be the essence of the Contract. Should the contractor fail to deliver the stores within the stipulated period for such delivery or dispatch the purchaser shall be entitled to withhold payment until the whole of the stores have been supplied. After expiry of delivery date, LD will be recovered @ 0.5% (half percent) of the price of any stores which the contractor has failed to deliver or dispatch aforesaid for each and every week or part of a week subject to maximum 10% of the contract value.
12. SSI Registered with NSIC/MSME shall be exempted from, payment of earnest money/security deposit Tender Fee. Tenderers seeking exemption should enclose a photocopy of valid registration certificate with NSIC/MSME.
13. The quotation has to be submitted keeping in mind our standard payment terms, i.e. after Receipt and Acceptance of the instruments after necessary calibration and repairs at our stores within 30 days.
14. The quotation should be submitted on your Company's letter head only as per our format or quotation from Bidder's format shall not be applicable. Quotation should be in Indian Rupees only.
15. PHL Reserves the right to reject all (or) any of the tenders or to accept the tender either in full or in part or to split up the contract without assigning any reason.
16. The Repair Agency has to send an acknowledgement for receipt of the instruments to PHL through e-mail. In case we do not receive any letter of acknowledgement, it will be presumed that Repair Agency has accepted our work order with all the terms and conditions mentioned therein and will deliver the instruments after necessary repair/calibration as per delivery schedule.
17. For releasing payment please mention the details for E-payment comprising of Bank Name, Bank Address, Bank code, Branch Code, RTGS/IFCS, MICR Code, Pan, GST numbers and Current Account Number in your quotation. (Also submit a copy of one cancelled cheque along with your bill).
18. The quotations received on or before 26-11-2020 (Till **14:30**.Hrs) will be opened by the tender opening committee on 26-11-2020 at **15:00** Hrs. at Rohini Heliport, New Delhi. Parties interested may be present at the time of opening of quotations with their Letter of Authority or Proxy / Representative if attending should provide Authority Letter from the Repair Agency quoting referred Tender Enquiry.

A detail of Tender Enquiry is also available on our website [www.pawanhans.co.in](http://www.pawanhans.co.in).

Request to contact us on telephone no. 9821577105/9891050285 (Mr.Mahadevappa S N) for any clarification before submission of quotation.

Quotation should be submitted in a properly sealed envelope addressed to through courier/by hand since INDIA POSTS facility not available at this location:

HOD (Mats) NR,  
Pawan Hans  
Limited, Rohini  
Heliport, Sector  
36, Rohini  
**New Delhi 110085**

**Please mention reference on the Envelope, i.e. Tender Notice No. , Due date and date of opening.**

For & on Behalf of Pawan Hans Ltd

**(AJAY SINGH)**  
**HOD(Mats)NR**